2027 Summer Missions Internship
Experience Mission

APPLY NOW!

Role: Trip Coordinator *(EM Summer Staff)*

Location

1 of Experience Mission's 2027 Mission Trip Communities

Navajo Nation (Arizona); Appalachia (Kentucky/Tennessee/North Carolina); Muskegon, MI; New York City; Burnett County, TX; Portland, ME; Savannah, GA; and Costa Rica

About the Internship

EM Summer Staff are invited to spend a summer serving alongside local communities, visiting mission teams, and EM Community Partners. This is an opportunity to lead with humility, build meaningful relationships, learn from the communities you enter, and trust that God is already at work.

As a **Trip Coordinator**, you'll help lead a team of 3-5 Summer Staff members and coordinate the day-to-day experience for visiting mission teams. You'll gain hands-on experience in leadership, communication, organization, problem-solving, and servant leadership while working alongside a team and community partners.

How the Summer Staff Team Works:

Each community has a team of 3-5 Summer Staff members who work together to coordinate and implement short-term mission trips. Responsibilities are shared across four roles:

- **Trip Coordinator**
- **Construction Coordinator**
- **Outreach & Hospitality Coordinator**
- **Work Projects Coordinator**

While each role has specific responsibilities, Summer Staff work as a team and step in to support one another as needed.

Compensation

Weekly Stipend: **$325/week** (starting with on-site setup week)

+ basic living expenses covered (food/lodging) for ther duration of the internship

Travel Stipend:

$700 for most interns
$800 for Navajo Nation and international communities

Suggested Fundraising:

A personal EM fundraising profile and resources to raise additional support. 100% of raised support will be paid to you at the end of the summer.

Responsibilities

Before the Summer:

- Complete leadership development activities, including readings, videos, and training modules
- Participate in a video call with your EM Community Coordinator
- Connect with your fellow Summer Staff team members
- Participate in required Summer Staff training: May 17-21, 2027 in West Michigan.
- Submit required hiring documents

During the Summer:

As the Trip Coordinator, you will:

- Coordinate the logistics and weekly schedule for visiting mission teams
- Prepare backup plans and troubleshoot when plans change

- Communicate daily with mission team leaders, including leading meetings and debriefs
- Facilitate daily Summer Staff meetings and help foster a healthy, Christ-centered team
- Lead morning prayer and daily send-offs for visiting teams
- Facilitate/participate in Team Gatherings for devotion and debriefing
- Connect with mission team leaders before their arrival to prepare for their trip
- Welcome and orient visiting teams with warmth and attentiveness
- Manage weekly budgets and receipts
- Serve as a liaison between visiting mission teams and EM Community Partners
- Participate in weekly meetings with your EM Community Coordinator
- Fill in gaps & support your Summer Staff teammates in their roles & responsibilities

Training, preparation, and best practices for these responsibilities will be provided during Spring/Summer Staff training and on-the-ground setup weeks.

Qualifications

We're looking for someone who:

- Has previous leadership experience
- Is organized, dependable, and able to adapt when plans change
- Communicates clearly and works well with different people
- Is comfortable managing schedules, budgets, and spreadsheets
- Is willing to learn, receive feedback, and lead with humility
- Has previous mission trip experience (preferred)
- Has public speaking experience (preferred)
- Has CPR/First Aid Training *(Required, but can be obtained and submitted being hired)*